

**BYRON-BERGEN CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Thursday, May 23, 2024
6:00 p.m. – Professional Development Room
Tour of the Jr./Sr. High School**

- Call to Order: The meeting was called to order at 4:04 p.m. by President D. List.
- Members Present: D. List, H. Ball, K. Carlson, J. Cook (left at 6:54 p.m.), L. Forsyth, C. Matthews (arrived at 5:45 p.m. and left at 6:54 p.m.), L. Smith
- Members Absent: None
- Also Present: P. McGee, L. Prinz, K. Loftus, R. Stevens, B. Brown, J. Back, P. Hazard, K. Grattan, K. Kaercher and 26 members of the audience.
- Executive Session: It was moved by J. Cook and seconded by H. Ball to enter executive session at 4:05 p.m. to discuss the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
The motion passed 6 Yes, 0 No.
- Return to Public Session: It was moved by L. Smith and seconded by L. Forsyth to return to public session at 5:40 p.m.
The motion passed 6 Yes, 0 No.
- President's Report: D. List thanked everyone who came out to the Buzzin' Bistro to recognize Judy Green. She thanked the community for supporting our school and voting for a budget that passed. The annual GVSBA meeting is May 30th. There are a lot of end-of-the-year events coming up. The tour of the Jr./Sr. High School was acceptable, the construction is coming along nicely.
- Academic Focus: Jr./Sr. High School – P. Spence – Belize Trip
Over Spring Break 15 students, three staff members, and several parents went to Belize. They ventured to various places such as:
- old sugar mill
 - zip lining
 - Mayan ruins
 - cave tubing in limestone caverns
 - rainforest tour
 - coral reef
 - jungle survival
 - school

- made chocolate
- zoo
- market to shop

They ate a lot of great food and the weather was great. The students were very well behaved and had a great time.

Student Council
Report:

Elementary and Jr./Sr. High School
Elementary School –

The Elementary School Student Council voted to purchase t-shirts for the entire elementary school and will be used during a school project on STEAM Day. Some students from the Jr./Sr. High will be coming to the elementary to help put designs on the t-shirts. Many of the t-shirt designs were chosen based on the chosen country for Olympic Day. They also approved seed starters for Agricultural Day, so every student was able to bring one home and plant. For the Olympic Day they also approved to have the Kona Ice Truck here and every student will receive a Kona Ice. For Teacher Appreciation Day they made bookmarks for all the teachers. Elections are being held soon and applications are out for students who want to run for Student Council next year.

Jr./Sr. High School –

Student Council approved to provide the senior class with food for their Senior Breakfast. Applications for next school year are due on May 31st, for students who want to run for Student Council. Next week is the final Spirit Week for the school year. On Thursday, a field day will be held with games and activities. The Student Council also voted and approved giving money to the new school store that was started. The money was used to help buy a cabinet to store the inventory and a cashbox.

Principals'
Comments:

K. Loftus reported:

- Farm Day was today and went great. There was sheep, goats, ducks, horses, and calves. A huge thank you to STEP Boosters for purchasing squishy sheep for the students to take home.
- STEAM Day is coming up along with band and chorus concerts.
- Kindergarten screening is coming up in June.
- Scholastic has their BOGO book fair. STEP Boosters gave each teacher \$20 to use for books for their classrooms.
- Year-end benchmark testing begins next week.

P. Hazard reported:

- Farm Day was today at the elementary school and several students from the Jr./Sr. High participated.
- Drive your tractor to school day was a few weeks ago and several students participated in it.
- The Buzzin' Bistro and art show was amazing, we have such talented students.

- A lot of year-end events are coming up such as concerts and field trips.
- AP testing is complete.
- There are several senior activities coming up such as prom, senior exit projects, senior trip, and senior breakfast.
- The DWI and Mercy Flight simulation went well and it is a great event we can put on for our students.

Director of
Instructional
Services
Comments:

B. Brown gave her final Instructional Services Report for the school year. She started with curriculum; all teachers now have access to curriculum documents on Google Shared Drive. These documents were developed using NYSED guidance and timelines. Opportunities for Curriculum development for all grade levels and departments have been provided. For Special Education, there are currently 93 students with disabilities, which is 9.9% of our student enrollment. The District successfully completed the NYS SPP#13 Reporting. This year we are holding an Extended School Year (ESY) Program at Byron-Bergen during July and August. Next school year we are opening a 12:1+1 classroom at the high school level. For Professional Learning, 90 teachers have participated in a variety of Instructional Coaching cycles with Debbie and Diana. Superintendent Conference Days this year focused on Literacy, Trauma-Informed Practices, Mandated Training, and SEL. This year there were 11 mentor/mentee teacher partnerships. Finally, for Instructional Technology and SEL, she has supported the Director of Technology to work on the goals of the Instructional Technology Plan, data security and reporting, and NYS Testing. She has supported the District Social Emotional Learning Coordinator and SEL goals for the district.

Director of
Technology &
Assessment
Comments:

J. Back stated that the year-end testing schedule is almost complete. This year a ParentSquare will be sent out for transportation needs for testing. This summer the IT Department will be working on the desktop computer replacement.

Business
Administrator
Comments:

L. Prinz reported that the budget and all the propositions passed. The Reserve Plan will be coming up for approval at the June meeting. The 2024-2025 Capital Outlay Project is being sent to SED for approval. Of the three additional FEMA funding applications submitted over one year ago, one has been approved and \$28,000 has been received.

Superintendent's
Comments:

P. McGee thanked the community for voting to pass the budget, voter turnout was very low this year. He was asked to speak at the United Way Day of Caring. Legislature is proposing that lockdown drills in schools go from four to two a year. There are two new additions to New Business: 13.1 Approval of Substitute Teacher (UPK-12) – Sierra Houghton and 13.2 Approval of Substitute Teacher (UPK-12) – Elizabeth Piper.

Consent Agenda: It was moved by H. Ball and seconded by K. Carlson that the following consent agenda be approved:

Approval of Minutes

May 9, 2024

Financial Matters

General Fund Bills: Warrant A-75, Ck. # 25149-25213, \$629,130.05

School Lunch Fund Bills: Warrant C-22, Ck. # 201237-201242, \$23,507.94

Federal Fund Bills: Warrant F-19, Ck. # 400558-400565, \$160,906.87

Capital Fund Bills: Warrant H-19, Ck. # 2771-2776, \$523,941.17

Trust & Agency Fund Bills: Warrant TA-23, Wire # 1732-1735,
Ck. # 301459-301466, \$446,962.81

Monthly Treasurer's Report – April 2024

Personnel Matters

Resignations/Retirement/Termination:

None

Approvals:

Substitute Teacher Aide – Elizabeth Piper

LTS Elementary Teacher – Darlene Sommerfeldt (Eff. 9/4/24)

Darlene Sommerfeldt, who holds initial certifications in the Childhood Education (1-6) and Students with Disabilities (1-6) certification areas in the public schools of New York State, is hereby appointed to the temporary position of (Category IV) Long-Term Substitute Elementary Education Teacher commencing September 4, 2024 through June 27, 2025. The salary during this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 3. This is a benefit eligible position.

Elementary Teacher – Diana Meier (Eff. 9/4/24)

Diana Meier, who holds initial certifications in the Early Childhood Education (B-2), Childhood Education (1-6) and Students with Disabilities (1-6) certification areas in the public schools of New York State, is hereby appointed to the position of Elementary Education Teacher in the Elementary Education (B-2) tenure area for a probationary period of three (3) years to commence on September 4, 2024 and to end at the end of the day on the first day of the school year in September, 2027 (due to serving as a long-term substitute Elementary Education Teacher for the 2023-2024 school year). The salary during this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 3.

Special Education Teacher (7-12) – Joseph McNulty (Eff. 9/4/24)

Joseph McNulty, who has his initial certifications in Students with Disabilities (7-12) and English Language Arts (7-12) certification areas in the public schools of New York State, is hereby appointed to the position of Special Education Teacher (7-12) in the Special Education tenure area for a probationary period of four (4) years to commence on September 4, 2024 and to end at the end of the day on the first day of the school year in September 2028. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 2.

Special Education Teacher (7-12) – Benjamin Zakes (Eff. 9/4/24)

Benjamin Zakes, who is in the process of attaining his initial certification in Students with Disabilities (7-12) and who has his initial certification in Social Studies (7-12) certification area in the public schools of New York State, is hereby appointed to the position of Special Education Teacher (7-12) in the Special Education tenure area for a probationary period of four (4) years to commence on September 4, 2024 and to end at the end of the day on the first day of the school year in September 2028. The salary during the first year of this appointment will be paid in accordance with the salary schedule as outlined in the collective bargaining agreement between the Byron-Bergen Faculty Association (BBFA) and the Board of Education, and will be based upon Step 4.

2024 Extended School Year Program Teachers

Teachers

Heather Close

Heather Painting

Alana Penna

Substitutes

Alyson Tardy

Debbie Slocum

Kristina Feldman

Cayli Carmona

Savannah Vascukynas

Joseph McNulty

Substitute Teacher Aide – Joseph McNulty

Cleaner – Michael Boni (Eff. 5/20/24)

Permanent Appointment – District Clerk – Emily Willard (Eff. 6/12/24)

Substitute Teacher Aide – Savannah Vascukynas

Substitute Teacher Aide – Shawna Tuttle

Miscellaneous Matters

Child of Employee Brian Tatar (Ella Tatar) to Attend BBCS Tuition Free
2024-2025 School Year

CSE/CPSE Review

CSE cases as presented

The motion passed 5 Yes, 0 No.

Reports:	PLP Annual Review – Director of Instructional Services The Professional Learning Plan has a few changes to it. A Professional Learning Committee was created. There were two goals that were added to the plan. Goal 4: Technology Integration and Security Practices and Goal 5: Mandatory New York State Trainings.
Policy Committee Update:	None
Facilities Committee Update:	Date to be set
Budget Committee Update:	The 2024-2025 Budget Passed.
Audit Committee Update:	None
SOAR Update:	None
Positive Recognition:	Positive Recognition was give out at the Buzzin’ Bistro.
Approval – Policy # 1640 – Absentee, Military, and Early Mail Ballots	Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by L. Forsyth to approve Policy # 1640 – Absentee, Military, and Early Mail Ballots. The motion passed 5 Yes, 0 No.
Approval – Policy # 3110 – Media/Municipal Governments/Senior Citizens	Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by K. Carlson to approve Policy # 3110 – Media/Municipal/Governments/Senior Citizens. The motion passed 5 Yes, 0 No.
Approval – Policy # 5130 – Budget Adoption	Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by L. Forsyth to approve Policy # 5130 – Budget Adoption. The motion passed 5 Yes, 0 No.
Approval – Policy # 6213 – Registration and Professional Learning	Upon the recommendation of the Superintendent, it was moved by L. Smith and seconded by K. Carlson to approve Policy # 6213 – Registration and Professional Learning. The motion passed 5 Yes, 0 No.

Approval –
Policy # 6550 –
Leaves of Absence

Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by K. Carlson to approve Policy # 6550 – Leaves of Absence.
The motion passed 5 Yes, 0 No.

Approval –
Substitute
Teacher (UPK-12) –
Sierra Houghton

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by L. Forsyth to approve Substitute Teacher (UPK-12) – Sierra Houghton.
The motion passed 5 Yes, 0 No.

Approval –
Substitute
Teacher (UPK-12) –
Elizabeth Piper

Upon the recommendation of the Superintendent, it was moved by H. Ball and seconded by L. Smith to approve Substitute Teacher (UPK-12) – Elizabeth Piper.
The motion passed 5 Yes, 0 No.

Public Comment: None

Information/Announcements/Reports: None

Requests Requiring Board Consideration: None

Review of Next Meeting's Agenda:

Policy Committee Update
Facilities Committee Update
Budget Committee Update
Audit Committee Update
SOAR Committee Update
Positive Recognition

Adjournment:

It was moved by H. Ball and seconded by K. Carlson to adjourn the meeting at 8:14 p.m.
The motion passed 5 Yes, 0 No.